



Helen E Hair and Beauty  
 Company Reg No. 3959446  
 VAT No. 729961879  
 Date: \_\_/\_\_/\_\_

Helen É Academy Beauty Workshop  
 Booking form / **Deposit** Invoice

**If you workshop is more than 8 weeks away please complete and return to Helen É to secure you date.**

College / Group Name:	
Address:	
Contact name and telephone number	
Date of workshop:	
Number of students the college anticipates:  Minimum number of students required by Helen É is 20	
<b>Cost per student is £16 for 2 hrs or £36 for 4hrs. Please state your choice.</b>	
Deposit amount to pay:	£90 per day

**HOW TO PAY**

Payment options	Method selected (please tick)
<b>Debit card:</b> Please complete and <b>FAX</b> this booking form to 0121 559 3803 or <b>SCAN</b> to <a href="mailto:contact@helen-e.com">contact@helen-e.com</a> You may also call 0121 559 3888 to pay via phone.	
<b>Cheque:</b> Payable to <b>Helen É Cosmetics</b> <b>POST</b> to The Academy at Helen É, Unit A1, Coombswood Business Park, Coombswood Way, Halesowen, West Midlands B628BH	
<b>For BANK TRANSFER</b> please call 0121 559 3888 to collect our bank details	

Card Type: Visa / MasterCard /Switch / Maestro / Solo / Electron (please circle)

Name of cardholder \_\_\_\_\_ Valid From \_\_/\_\_/\_\_ Expiry date \_\_/\_\_/\_\_

Issue No (Switch) \_\_ Security Code: \_\_\_\_ (last 3 digits on signature strip) Card Number: \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_

Authorised signature \_\_\_\_\_

Office use only. Consultant attending: \_\_\_\_\_ Admin completed \_\_\_\_\_